

**CUBA TOWNSHIP
REGULAR MEETING
OF THE BOARD OF TRUSTEES
28000 W. Cuba Road
Barrington, IL 60010
May 8, 2014 6:00 pm**

I. Call to order:

Supervisor Nelson called the meeting to order at 6:00pm

II. Pledge of Allegiance

Tonigan led those present in the Pledge of Allegiance.

III. Roll call

David Nelson, Supervisor; Doug Alexander, Trustee; Chris Cocoma, Trustee; Jack Mumaw, Trustee; Jill Talbot, Trustee.

Also present: Priscilla Rose, Township Clerk; Randy Marks, Township Highway Commissioner; Becci Tonigan, Township Assessor; Keri- Lyn Krafthefer, Township attorney; Cole Buckman-Eagle Scout candidate

IV. Public Comment

Nelson introduced Eagle Scout candidate Cole Graham Buckman. He explained that he had spent time recently with Cole and learned about his Eagle Scout project for organizing and storing orthopedic equipment in the Township's basement. Nelson added that Cole's mother is a regular volunteer in the foodpantry.

Buckman noted that his project is still in the proposal stage and nothing is finalized until the Boy Scout Council signs off on his proposal. He explained the scope of the work – 1. Construct 4 tables; 2. Assemble 8 shelving units; 3. Install a system of brackets to store and organize items in the orthopedic lending closet. He confirmed that June 6, 2014 is the day the work will be done.

V. Discussion and potential action on approval of minutes:

April 10, 2014- 5:30 pm Public Hearing- General Town budget

Trustee Mumaw made a motion which was seconded by Trustee Talbot to approve the minutes of the April 10, 2014 public hearing- General Town budget. Motion carried by unanimous voice vote.

April 10, 2014- 5:45 pm Public Hearing- Road District budget

Trustee Cocoma made a motion which was seconded by Trustee Talbot to approve the minutes of the April 10, 2014 public hearing- Road District budget. Motion carried by unanimous voice vote.

April 10, 2014- 6:00 pm Board Meeting

Trustee Alexander made a motion which was seconded by Talbot to approve the minutes of the April 10, 2014 board meeting. Motion carried by unanimous voice vote.

VI. Discussion and potential action on the following topics:

A. Payment of bills

Trustee Mumaw made a motion which was seconded by Trustee Alexander to approve the bills in the amount of \$422,812.7978 check nos. 33308- 33532.

Discussion on the bills involved questions on a Sam's Club bill, a weather service subscription and top soil. There was discussion on the purchase of equipment from an employee. Marks addressed all questions. Alexander had questions on the IGA's and the rates charged.

Roll call: Alexander- yes; Cocoma- yes; Mumaw- no; Talbot- yes; Nelson- yes. Motion carried.

VII. Reports

A. Supervisor's report

Nelson reported that September 20, 2014 is the Lake Barrington Shores Run/Walk- Run the Shores- which will benefit the food pantry. Nelson noted that the supplies in the food pantry are low. The auditors have begun their work in the office with Susan Segota, finance manager. Alexander suggested that there be a change from cash accounting to accrual accounting. Nelson continued that Barrington Bank has waived the fees for April per the request from the board at the April 10, 2104 board meeting. He pointed out that all the CD's and cash with the bank are collateralized with government backed securities. Nelson concluded his report by distributing a letter from local veterans thanking Marks for the use of the Township bus for a recent outing.

B. Highway Commissioner's report

Marks reported that paving, patching and shoulder restoration has begun. Drainage work on Crestview has been started. Various IGA work has also started for the season. The Village of Port Barrington has signed an IGA for GIS services and the Village of Long Grove has signed an IGA for road work. The Country Estates/ Old Barrington Road drainage project from 2013 has been inspected by Lake County and the grant funding for that project should be coming soon. Alexander suggested that various Road District projects be listed on the website and updated as work progresses. Marks agreed that the website will be updated with seasonal information. Marks added that there will be a new drainage project beginning in the Shady Hill neighborhood. The salt barn project is progressing and grant money will be used for the project. There was discussion regarding the size of the salt barn. The Road District will be implementing a sewer inspection system which could be utilized by the municipalities with IGA's with the Road District. Marks added that the bridge just west of the Road District on Cuba Road will be replaced early Spring 2015 and will be out of service for several months.

C. Assessor's report

Tonigan distributed a report with the tax rates of Cuba Township neighborhoods. She reported that tax bills have been received and that her office has received fewer calls than anticipated. At the urging of many Lake County township assessors, a note was included in the tax bills explaining certain aspects of the tax bill process and why tax bills may be increasing as properties values are declining.

D. Clerk's report

Rose reminded the board that Memorial Day services will begin at White Memorial Cemetery at 7:30 am on Monday, May 26, 2014. Rose noted that there is a contract which must be completed by all agencies receiving grants from the Township. It is a new addition to the application process this year.

E. Township Attorney's report

Mumaw asked Krafthefer for assistance with details of the insurance committee in July or August.

F. BACOG report

Cocoma noted that he attended a BACOG meeting recently regarding emergency management training. He noted that there was not a consensus among those attending on how to handle certain emergency situations.

VIII. Old Business: Discussion and potential action related to the following topics

A. Township senior/disabled bus program

Mumaw had no report

B. Health insurance review

Mumaw noted that there will be an insurance committee meeting just prior to the July board meeting

C. Audit review

Nelson told the board that the old compliance list is complete and that there will be a new list from the auditors as the audit process for this year has begun.

IX. New Business

There was no new business.

X. Executive Session

There was no Executive Session

XI. Action on Executive Session items

There was no action

XII. Adjournment

Trustee Talbot made a motion which was seconded by Trustee Mumaw to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 7:24 pm.

Respectfully submitted-

Priscilla H. Rose
Clerk