

**CUBA TOWNSHIP
REGULAR MEETING
OF THE BOARD OF TRUSTEES
28000 W. Cuba Road
Barrington, IL 60010
October 9, 2014 6:00 pm**

I. Call to order:

Supervisor Nelson called the meeting to order at 6:08 pm

II. Pledge of Allegiance

Supervisor Nelson led those present in the Pledge of Allegiance

III. Roll call

David Nelson, Supervisor; Doug Alexander, Trustee; Jack Mumaw, Trustee; Jeff Raider- Trustee, Jill Talbot- Trustee.

Also present: Priscilla Rose, Cuba Township Clerk; Randy Marks, Cuba Township Highway Commissioner; Adam Simon, Cuba Township attorney; Susan Segota, Cuba Township Finance Manager, Barb Murphy, Pat Dupras, Jim Goodwin- Barrington Countryside Fire Protection District.

IV. Public Comment

There was no public comment

V. Discussion and potential action on the following topics

Trustee Mumaw made a motion which was seconded by Trustee Talbot to approve the minutes of the September 11, 2014 board meeting. Motion carried by unanimous voice vote.

VI. Discussion and potential action on the following topics:

A. Payment of bills

Trustee Raider made a motion which was seconded by Trustee Alexander to approve the bills in the amount of \$382,276.09, check nos. 34451-34741.

Trustee Alexander reminded the board that receipts for meals should include the names of those in attendance. He continued with questions regarding the Verizon bill and the VoIP system installed recently in the office. Trustee Mumaw asked questions regarding the variance in the cell phone bill for the Road District and had questions about Clarke Mosquito and Raber and Associates bills.

Roll call: Alexander- yes; Mumaw- yes; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

VII. Items for Consideration and Adoption

A. PHMSA Resolution 14-R-2

Trustee Mumaw made a motion which was seconded by Trustee Talbot to adopt Resolution 14-R-2- PHMSA – A resolution regarding notice of proposed rulemaking proceedings “Hazardous Materials: Enhanced tank car standards and operational controls for high-hazard flammable trains”

Nelson noted that support of this resolution was requested by the Village of Barrington as it relates to the CN train situation in the Village of Barrington and surrounding areas.

Roll call: Alexander- yes; Mumaw- yes; Raider- yes; Talbot- yes; Nelson- yes. Motion carried

B. Resolution 14-R-3- authorizing short term transfer between funds

Trustee Mumaw made a motion which was seconded by Trustee Alexander to adopt Resolution 14-R-3. There was discussion among the board regarding the use of this policy and the applicability. It was clarified that the resolution applies only to short term loans between funds of the Township to cover short falls in cash flow due to unforeseen expenditures or delay of tax revenue.

Roll call: Alexander- yes; Mumaw- yes; Raider- yes; Talbot- yes; Nelson- yes. Motion carried

C. Adopt tentative amended budget:

Cuba Township
Cuba Township Road District

Simon explained that there was no need for public hearings regarding these proposed amended budgets as the changes to the budgets do not exceed 10% of the aggregate budget.

Trustee Alexander made a motion which was seconded by Trustee Mumaw to adopt the amended budget for Cuba Township General Town as presented.

Roll call: Alexander- yes; Mumaw- yes; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

Trustee Alexander made a motion which was seconded by Trustee Mumaw to adopt the amended budget for the Cuba Township Road District as presented.

Roll call: Alexander- yes; Mumaw- yes; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

VII. Reports:

B. Highway Commissioner's report

Marks reported that the Road District has recently completed the paving of the Village of North Barrington's parking lot and has several paving projects underway for the Village of Tower Lakes. Miscellaneous patching continues throughout the Township and culvert replacement is underway in the Fairhaven subdivision in conjunction with the installation of their new water system coordinated by that subdivision's homeowner's association. A new area for recycling has been created with additional parking for overflow from the Township parking lot. Trucks are being prepped for winter use. October 25, 2014 is the date of the recycling event to be held at Lake Barrington Shores and at the Road District.

Patrick Dupras spoke regarding his concern over drainage and flooding on his property and adjacent neighbors. He initially appeared before the board regarding this subject at the September 11, 2014 board meeting. He and Marks discussed the particulars of the situation and they will meet together at a time to be determined to review the situation in greater detail and discuss possible corrections to the existing problem.

Trustee Raider excused himself at 7:30 pm

A. Supervisor's report

Nelson reported that the Capital Asset Policy and Fund Balance policy have been reviewed with Trustee Alexander, Township Finance Manager, Susan Segota and himself. The particulars of each policy were reviewed. Simon addressed best practices in reference to GASB principles and how it relates to township

government. Trustee Alexander and Segota will work together to develop a capital asset policy. There was discussion regarding the fund balance policy and what amount of reserves is appropriate.

Nelson announced that Anna Hummel has been hired to replace retiring Community Liaison, Cheryl Tanaka. Hummel is a social worker with experience in township government- she was previously employed as a social worker at Ela Township.

Nelson continued that a \$500 donation has been received from Barrington Bank for the Fall Festival. He concluded by mentioning that the new 211 program is been underutilized and asked for help in promoting this program.

C. Assessor's report

In Tonigan's absence, there was no report

D. Clerk report

Rose reported that the Fall Festival is Saturday, October 11, 2014 She continued that the Township office's well has passed a recent water test. She noted that employees from the Cuba Township Road District will provide security at White Memorial Cemetery for Halloween.

E. Township Attorney's report

There was no report

F. BACOG report

Nelson reported that mosquito abatement was discussed at the most recent BACOG meeting and that perhaps there is potential for increased participation in mosquito abatement by other BACOG members. George Balis from Clarke Mosquito will be presenting a program on October 28, 2014 at the Lake Barrington Village Hall at 6:30 pm.

IX. Old Business: Discussion and potential action related to the following topics:

A. Township senior/disabled bus program

Trustee Mumaw reported that it has been recommended by the committee to continue the 60/40 cost sharing with Barrington Township for the next year.

B. Health insurance review

Trustee Mumaw reported that at a recent meeting with Russ Warye, the Township's insurance broker, it was reported that a 21% increase in health insurance premiums is expected for the upcoming year. The insurance committee will be meeting again to review final numbers.

C. Audit review

Progress of compliance list

Nelson noted that this has been reviewed earlier in the meeting regarding the Capital Asset and Fund Balance policies.

X. New Business

Levy discussion

Simon noted to the board that at the November board meeting, there must be an agenda item- "Estimate of Levy". This provides notice to taxpayers. He also noted that a public hearing must be held if the estimate of levy is greater than 5% over the previous year's tax extension. There was discussion among board members regarding the need to increase this year's levy. Nelson noted that the Township's levies have not increased in the last 5 years. Rose noted to the board that she feels a small increase in the General Town levy would be warranted. She cited increase costs of "doing business" and increased

building maintenance as reasons. Trustee Mumaw and Trustee Alexander agreed that specific reasons for an increase be detailed before considering such.

Nelson requested that the November 13, 2014 board meeting be rescheduled to November 12, 2014 at 6 pm. All agreed to this change. Proper notice will be provided.

X. Executive Session

There was no Executive Session

XI. Action on Executive Session items

There was no action required

XI. Adjournment

Trustee Mumaw made a motion which was seconded by Trustee Talbot to adjourn. Motion carried by unanimous voice vote. The meeting was adjourned at 7:52 pm.

Respectfully submitted,

Priscilla H. Rose
Clerk