

**CUBA TOWNSHIP  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
28000 W. Cuba Road  
Barrington, IL 60010  
December 11, 2014 6:00 pm**

**I. Call to order:**

Supervisor Nelson called the meeting to order at 6:00 pm.

**II. Pledge of Allegiance**

Supervisor Nelson led those present in the Pledge of Allegiance.

**III. Roll call**

David Nelson, Supervisor; Doug Alexander, Trustee; Jack Mumaw, Trustee- absent; Jeff Raider- Trustee, Jill Talbot- Trustee.

Also present: Priscilla Rose, Cuba Township Clerk; Randy Marks, Cuba Township Highway Commissioner; Keri-Lyn Krafthefer, Cuba Township attorney; Barb Murphy, Pat Dupras,

**IV. Public Comment**

Dupras addressed the board indicating that the “Hidden Driveway” sign he requested had been installed. He continued that he has written notice from Lake County stating there had never been a “red tag” issued on his property. He asked that this be recorded in the record of this meeting. Rose acknowledged his request. Dupras continued that he would like to receive notice from the Highway Commissioner of the same. Marks acknowledged Dupras’ request.

**V. Discussion and potential action on approval of minutes**

**A. November 12, 2014**

Trustee Talbot made a motion which was seconded by Trustee Raider to approve the minutes of the November 12, 2014 board meeting as amended. Motion carried by unanimous voice vote. Rose replied to Dupras’ inquiry that approved minutes are posted to the Township’s webpage after the meeting at which they were approved. She noted that the minutes of the October 9, 2014 meeting were posted late.

**VI. Discussion and potential action on the following topics:**

**A. Payment of bills**

Trustee Alexander made a motion which was seconded by Trustee Talbot to approve the bills in the amount of \$342,126.13 check nos. 34792-35161.

Trustee Alexander inquired about several bills including bills from PCS International, ComED and Sunset Logistics. He also inquired about a bill for a wood bundler. Marks explained that it is part of the firewood program which operates every other Friday. The bundler makes the work more efficient and reduces the number of staff required to stack and bundle firewood.

Roll call: Alexander- yes; Mumaw- absent; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

## **VII. Items for Consideration and Adoption**

### **A. Capital Asset Policy**

Nelson explained that this policy was reviewed at the November 12, 2014 board meeting. This policy was recommended by the Township's auditors.

Trustee Raider made a motion which was seconded by Trustee Alexander to adopt the Capital Asset Policy as presented.

Roll call: Alexander- yes; Mumaw- no; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

### **B. Fund Balance policy**

Nelson explained that this policy was reviewed at the November 12, 2014 board meeting and was recommended by the Township's auditors. Alexander suggested that reports relating to the Fund Balance policy be distributed monthly.

Roll call: Alexander- yes; Mumaw- absent; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

### **C. Resolution no. 14-R-04- Holiday Schedule and Schedule of Regular Board Meetings for 2015**

Rose explained this was a new procedure

Trustee Talbot made a motion which was seconded by Trustee Raider to adopt the Holiday Schedule and Schedule of Regular Board Meetings for 2015 as presented.

Alexander- yes; Mumaw- absent; Raider- yes; Talbot- yes; Nelson – yes. Motion carried.

### **D. Ordinance no. 14-O-03- General Town levy**

Nelson noted that this levy represents a 1.5% increase, which is the current CPI, over last year's levy. Nelson noted that if a larger increase in the levy was requested- 4.99%- there would be no need to use funds from reserves to make up for a deficit. He suggested that the budget will need to be reviewed closely to try to identify areas that could be decreased. Rose presented a draft of a General Town budget for the upcoming year to give the board an idea of the current budget versus tax extension revenue. She explained a few details of the budget which have changed from the previous year including the salary distribution of the Township's Community Liaison and Social Worker wages and the Pace bus funding. She feels a 1.5% increase is appropriate and thanked the board for considering such. She added that she feels strongly larger increases in future levies should be considered to make up for budget deficits and to secure tax revenue for the future to appropriately fund the Township.

Trustee Talbot made a motion which was seconded by Trustee Alexander to adopt Ordinance no. 14-O-03, General Town levy, in the amount of \$985,210.00.

Roll call: Alexander- yes; Mumaw- absent; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

### **E. Ordinance no. 14-O-04- Road District levy**

Marks told the board he is seeking a 4.99% increase in the levy to deal with costs from last winter's extensive snow removal, a deficit trailing from 5 years of decreased tax revenue and increased costs of operation. He continued that the upkeep and repair on old equipment is extensive and he would like to implement an equipment recovery and depreciation program. With a small levy increase the Road District can replace inventory and equipment which will help the Road District for budgeting and operations in the future.

Murphy noted that she thinks costs are increased due to the Intergovernmental Agreements which the Road District has in place. Alexander defended the IGA's and feels that there are benefits of the IGA's to the Township and the villages which participate in them. Marks reiterated Alexander's comments.

Trustee Alexander made a motion which was seconded by Trustee Raider to adopt Ordinance no. 14-O-04, Cuba Township Road District levy, in the amount of \$1,834,663.00.

Roll call: Alexander- yes; Mumaw- absent; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

#### **F. BACOG legislative platform for 2015**

Nelson explained the points of the platform and that it has been developed by the BACOG legislative committee.

Trustee Talbot made a motion which was seconded by Trustee Raider to adopt the BACOG legislative platform for 2015.

Motion carried by unanimous voice vote.

### **VIII. Reports:**

#### **A. Supervisor's report**

Nelson noted thank you notes to the Township and also various donations to the food pantry, both of food and funds. He underscored the good works done through the food pantry at the holidays and throughout the year.

Murphy noted that she has heard there is excess food from the Barrington High School cafeteria and that perhaps the food pantry could benefit from this.

Nelson concluded that he recently attended a seminar presented by the Village of Deer Park about national preparedness.

#### **B. Highway Commissioner's report**

Marks noted details of the firewood program and that the information is posted on the Road District website. GIS work continues with the Village of Port Barrington and the salt barn construction and grant process continues. Cold patching continues as does work on reflectivity of signs. Recycling will be discontinued for the time being as SWALCO will stop their recycling program. SWALCO is working to figure other vendors to accept the recycled materials at an affordable cost. Marks noted that salt prices are increasing and that he was able to lock in a good price for the season.

#### **C. Assessor's report**

In Tonigan's absence, there was no report

#### **D. Clerk report**

Rose noted that the next newsletter will be mailed in early March to coincide with the April 7, 2015 election.

#### **E. Township Attorney's report**

There was no report.

**F. BACOG report**

Nelson added that watershed and water resources are a key area of focus this year.

**IX. Old Business: Discussion and potential action related to the following topics:**

**A. Township senior/disabled bus program**

There was no report.

**B. Health insurance review**

Nelson told the board that Russ Warye was able to find a good rate and plan for the upcoming insurance year.

**C. Audit review**

**Progress of compliance list**

The list is close to completion with the adoption of the Fund Balance policy and the Capital Asset policy.

**X. New Business**

There was no new business.

**X. Executive Session**

There was no Executive Session

**XI. Action on Executive Session items**

There was no action required

**XI. Adjournment**

Trustee Talbot made a motion which was seconded by Trustee Raider to adjourn. Motion carried by unanimous voice vote. The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Priscilla H. Rose  
Clerk