

**CUBA TOWNSHIP  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
28000 W. Cuba Road  
Barrington, IL 60010  
March 13, 2014 6:00 pm**

**I. Call to order:**

Supervisor Nelson called the meeting to order at 6:00 pm

**II. Pledge of Allegiance**

Jack Estes led those present in the Pledge of Allegiance.

**III. Roll call**

David Nelson, Supervisor; Doug Alexander, Trustee; Chris Cocoma, Trustee; Jack Mumaw, Trustee; Jill Talbot, Trustee.

Also present: Priscilla Rose, Township Clerk; Randy Marks, Township Highway Commissioner; Becci Tonigan, Township Assessor; Keri- Lyn Krafthefer, Township attorney; Barbara Murphy, Jack Estes, Russ Warye, Dicie Hansen .

**IV. Public Comment**

Murphy inquired about the salt barn that is included in the Road and Bridge budget. Marks replied that it is funded through a grant and must be replaced due to EPA requirements. Discussion continued regarding the salt barn. Murphy further inquired about other areas of the Road and Bridge budget regarding the Intergovernmental Agreements with local municipalities. Marks explained the parameters and details of the IGA's, noting that there are specific details for each municipality. She questioned if the IGA's are a good value for the tax payers. Murphy questioned the legality of the recent purchase of the open space, Barclay's Woods. Krafthefer noted that the purchase of open space is permissible by law for township government and that a Town Hall meeting was held in accordance with law to approve the purchase.

**V. Discussion and potential action on approval of minutes:**

February 12, 2014

Trustee Alexander made a motion which was seconded by Trustee Talbot to approve the minutes of the February 12, 2014 board meeting. Motion carried by unanimous voice vote.

February 28, 2014 final bills for fiscal 2013-2014

Trustee Talbot made a motion which was seconded by Trustee Cocoma to approve the minutes of the February 28, 2014 meeting to approve the final bills for fiscal 2013-2014. Motion carried by unanimous voice vote.

Nelson noted a change in to agenda to accommodate the schedules of Russ Warye and Dicie Hansen

**VIII. Old Business**

B. Health insurance review

Russ Warye- update on insurance policy

Dicie Hansen- EAP

Warye addressed the board informing the board of the extension of deadlines regarding compliance with the Affordable Care Act. He gave information and recommendations regarding rates on the Township's dental plan. He recommended offering a voluntary vision plan paid for by the employee. There was discussion regarding review of the Township's current health insurance policy and it was decided to have a decision by early August regarding the future of the policy. Warye offered his endorsement of the Advantage EAP plan.

Dicie Hansen addressed the board with details of the Advantage EAP. The cost to the employer for the first year is \$1400 which offers employees an initial comprehensive assessment and 2 follow-up sessions and appropriate referrals. The services are at no direct cost to the employee and all counseling sessions are HIPPA protected. Advantage EAP will offer assistance to Cuba Township for mandatory referrals with employees which might include substance abuse, anger management and workplace disruption. Hansen noted that Advantage EAP will provide an initial orientation session and again at 4-6 months after enrollment. Nelson noted that he was in favor of the Advantage EAP, but could not vote on the matter as he is on the board of the Samaritan Center of which Advantage EAP is a part.

Trustee Mumaw made a motion which was seconded by Trustee Cocoma to adopt the Advantage EAP at a cost not to exceed \$1400 for the first year beginning April 1, 2014.

Roll call: Alexander- yes; Cocoma- yes; Mumaw- yes; Talbot- yes; Nelson- abstain.

## **VI. Discussion and potential action on the following topics:**

### **A. Payment of bills**

Trustee Mumaw made a motion which was seconded by Trustee Alexander to approve the bills in the amount of \$36,680.47 check nos. 33081- 33141.

Alexander had questions regarding an overhead door replacement and a purchase at Game Stop. Mumaw questioned bills on a surveillance system and Sam's Club membership.

Nelson confirmed that the BACOG dues have not increased

Roll call: Alexander- yes; Cocoma- yes; Mumaw- yes; Talbot- yes; Nelson- yes. Motion carried.

### **B. Annual Town Meeting agenda- April 8, 2014**

Rose distributed a tentative agenda for the April 8, 2014 Annual Town Meeting based on the agenda from 2013. She noted that she received no requests from electors that wished to add items to the agenda.

Trustee Cocoma made a motion which was seconded by Trustee Mumaw to adopt the agenda for the 164th Annual Town Meeting on April 8, 2014 as presented.

Nelson noted a change in the agenda to accommodate the schedule of Assessor Tonigan.

## **VII. Reports:**

### **C. Assessor's report**

Tonigan noted that the assessing software is being upgraded by Lake County. She added that she is serving on a legislative committee with Senator Pam Althoff to review the 16-80 rule. She is expecting a slight decrease in assessments and added that 2015 is a quadrennial year which should bring in new sales and balance out the sales of the last 6-7 years.

Tonigan addressed agenda item “Review House Bill 5311- 2015 freeze on township’s general fund levy, sponsored by David Sweeney” under New Business. She explained that the bill proposes to freeze the General Town levies and they will not be allowed to increase over the tax extension from the previous year. She questioned whether this would include new construction. Alexander asked Tonigan several questions on her proposed budget for fiscal 2014-2015.

Tonigan excused herself from the meeting at 6:55 pm

#### **A. Supervisor’s report**

Nelson told the board he has received good response from the BACOG communities regarding the work of the Road District.

#### **B. Highway Commissioner’s report**

Marks told the board that the Road District has been busy winding down snow removal, doing patching and pothole work, ice damming removal and ice patrol. Tree trimming has begun and many in house repairs are being done after heavy machinery use this winter. Salt barn plans are underway. GIS proposals are being sent to the villages of Port Barrington, North Barrington and Barrington Hills. Marks noted that his crew was able to assist the Union Pacific railroad with a road closure on Plum Tree due to emergency repairs.

#### **D. Clerk’s report**

Rose reported that Election Day is Tuesday, March 18, 2014 and the polls are open from 6am to 7pm. She thanked the Road District and the other 4 polling places in Cuba Township for making their facilities available to voters on Election Day.

#### **E. Township Attorney’s report**

Krafthefer had no report

#### **F. BACOG report**

Nelson noted that Lobby Day was held last week. There will be an Emergency Tabletop Exercise to simulate emergency situations on April 27, 2014, 7 – 9 pm. The Affordable Housing Coalition has been present at BACOG meetings lately putting pressure on local communities to comply.

Regarding the Pension Fairness Coalition, Nelson noted that BACOG will participate in this process at no cost to its members.

### **VIII. Old Business: Discussion and potential action related to the following topics**

#### **A. Township senior/disabled bus program**

Mumaw reported that the financial partnership proposal is complete with a few changes from the original plan. The villages will still pay 40% of the bill, and Barrington and Cuba Township will split the remaining 60%, with Cuba Township paying 60% of the 60% and Barrington Township paying the remaining 40%. The original split had Cuba Township paying 55% and Barrington Township paying 45%. This adjustment reflects ridership of both townships.

Trustee Mumaw made a motion which was seconded by Trustee Cocoma to increase Cuba Township’s portion of the PACE bill from 55% to 60% beginning April 1, 2014.

Roll call: Alexander- yes; Cocoma- yes; Mumaw- yes; Talbot- yes; Mumaw- yes. Motion carried.

### **C. Audit review**

Nelson reported that progress is being made on the audit compliance list.

### **D. Review Barclay's Woods plaque**

Mumaw told the board that progress is being made on the plaque.

Mumaw recommended to the board that Davey Tree fertilize the large oak tree in the front of the Township office.

Trustee Mumaw made a motion which was seconded by Trustee Talbot to approve a \$280 fertilizer treatment by Davey Tree to the oak tree in the Township office parking lot.

Roll call: Alexander- yes; Cocoma- yes; Mumaw yes; Talbot- yes; Nelson- yes. Motion carried.

## **VI. Discussion and potential action of the following topics:**

### **C. Budget review and discussion**

Discussion on the General Town budget began by reviewing the requests for funding from social service agencies. Individual agencies were discussed and their services reviewed as relevant to Township residents. Nelson advocated for the Samaritan Center, though telling the board that as he is a member of the Samaritan Center Board he would not vote on that portion of the budget. Discussion continued regarding the merits of each organization. The board reached a consensus on funding that will be reviewed at the public hearing for the General Town budget on April 10, 2014 at 5:30 pm.

There were questions for Marks on various aspects of the Road Maintenance budget. Alexander inquired about the IGA revenue versus expenses. Marks noted that all IGA's have been signed now including the Village of North Barrington. Alexander added that there was a significant impact of the repeated snow events this winter on the budget. Marks added that other impacts of the many snow events were down time related to machinery repair and parts replacement.

Cocoma inquired about various parts of the budget. Rose offered a generalized explanation of the General Town, General Assistance, IMRF and the White Memorial Cemetery budget. Krafthefer continued with more detailed information. Conversation took place regarding salaries, raises and bonuses.

## **VIII. Old Business**

### **B. Health insurance review**

Dicie Hansen- EAP

Trustee Alexander made a motion which was seconded by Trustee Talbot to reconsider the vote on the Advantage EAP. Motion carried by unanimous voice vote.

Supervisor Nelson left the room at 8:45pm.

Trustee Cocoma made a motion which was seconded by Trustee Talbot to adopt the Advantage EAP at a cost not to exceed \$1400 for the first year beginning April 1, 2014.

Roll call: Alexander- yes; Cocoma- yes; Mumaw- yes; Talbot yes; Nelson- absent. Motion carried.

Nelson rejoined the meeting at 8:47pm

**IX. New Business**

**Review House Bill 5311- 2015 freeze on township's general fund levy, sponsored by David McSweeney**

This item was covered earlier in the agenda

**X. Executive Session**

There was no Executive Session

**XI. Action on Executive Session items**

There was no action

**XII. Adjournment**

Trustee Cocoma made a motion which was seconded by Trustee Talbot to adjourn. Motion carried by unanimous voice vote. The meeting was adjourned at 8:48 pm.

Respectfully submitted-

Priscilla H. Rose  
Clerk