

**CUBA TOWNSHIP**  
**REGULAR MEETING**  
**OF THE BOARD OF TRUSTEES**  
**28000 W. Cuba Road**  
Barrington, IL 60010  
November 8<sup>th</sup>, 2018

**I. Call to order:**

Supervisor Kainz called the meeting to order at 6:00 pm.

**II. Pledge of Allegiance**

Kainz led those present in the Pledge of Allegiance.

**III. Roll call**

Grant Born, Trustee; Jill Talbot, Trustee; Christopher Parisi, Trustee – absent/excused; Paul Dietzen, Trustee – absent/excused; Michael Kainz, Supervisor.

Also present: Keri-Lyn Krafthefer, Attorney; Nicole Knapik, Clerk; Rebecca Tonigan, Assessor; TJ Podgorski, Highway Commissioner; Jymes Rainey, Deputy Assessor; Barbara Murphy, resident.

**IV. Public Comment:**

Murphy made some public comments about the minutes. The board discussed that Knapik cannot change previously approved minutes and that, although the board voted on a motion that may have been improperly made, no motion was needed on that item. Murphy also commented on her FOIA request to view the Township Officials of Illinois Laws & Duties handbook. Krafthefer explained to Murphy that the book is not a “public record” and is not subject to FOIA. She advised that it may be purchased from TOI. Kainz advised Murphy that her public comment time has expired but then granted her an additional minute where she explained the duties of Township Officials. Kainz announced again that her time has expired and offered to answer questions for her at another time. Murphy again began speaking and was told that any other interruptions would lead to her ejection from the meeting. Krafthefer advised her to write any questions she had and present them to the Supervisor.

**V. Discussion and potential action on approval of minutes:**

**A. October 11<sup>th</sup>, 2018 – Regular Board Meeting**

Trustee Talbot made a motion which was seconded by Trustee Born to approve the minutes of the October 11<sup>th</sup>, 2018 Regular Board Meeting. The minutes were approved by unanimous voice vote.

**VI. Discussion and potential action on the following topics:**

**A. Payment of bills**

Trustee Born made a motion which was seconded by Trustee Talbot to approve the bills of 10/9/18 – 11/2/18 in the amount of \$343,586.57 check nos. 45143-45318

Roll call: Born - yes; Talbot - yes; Parisi – absent; Dietzen - absent; Kainz - yes. Motion carried.

**B. Estimate of GT and RD Levy for 2019**

Deputy Assessor Jymes Rainey gave a summary to the Board of Levy funds available for 2019. The maximum increase of funds to the General Township while capturing new property and the 2.1% CPI would be approximately \$26,750. The maximum increase to the Road District while capturing new property and the 2.1% CPI would be approximately \$51,250. Attorney Krafthefer explained the law in which any Township that has not asked for an increase in funding for 3 years straight would need to go to referendum to ask for any new funds. For estimate purposes only, it was recommended by Knapik to approve the estimate at the maximum amount, which is non-binding. The final Levy Ordinance will be approved in December.

Trustee Born made a motion which was seconded by Trustee Talbot to approve the Levy estimate for the General Township and Road District at the 2.1% CPI plus new property capture.

Roll call: Born - yes; Talbot - yes; Parisi – absent; Dietzen - absent; Kainz - yes. Motion carried.

## **VII. Items for Consideration and Adoption**

There were no items for consideration

## **VIII. Reports**

### **A. Assessor's report**

Tonigan reported that the appeal hearings are complete. She also reported that her department is continuing to move ahead with the new software system and that a final training course will be held this month.

### **B. Clerk's report**

Knapik reported that she and 2 employees will be attending a training seminar in Springfield to educate themselves further on General Assistance requirements.

### **C. Highway Commissioner's report**

Podgorski reported that there is an upcoming shredding event for LBS residents. He also reported that there are some salt systems which are installed on all plows are beginning to fail and that they will not be repairable. The systems which tracks the amount of salt being applied is an extreme asset and also very costly. Replacement of these systems will be approximately \$6-8K. He also reported that the salt barn is in need of repair and an initial estimate of cost is approx. \$35K. He stated that there may be grant funding available, which is how the project was initially funded. Lastly, he reported that LBS has asked for a budget figure for snow removal and may be interested an in IGA for next years snow season.

### **D. Supervisor's / BACOG report**

Kainz reported that the Township was approved for a 30K grant to make the building ADA compliant through the 51<sup>st</sup> District and that he is also in the process of applying for a Lake County grant as well.

### **F. Township Attorney's report**

There was no attorney report

## **IX. Old Business: Discussion and potential action of the follow topics:**

There was no old business

## **X. New Business**

### **A. Pace Dial-a-Ride program review for 2019**

Kainz informed the Board that the Townships portion for the 2019 ridership share saw almost a \$4K decrease due to higher state funding. The approximate cost for 2019 will be \$8K down from \$12K.

## **XI. Executive Session**

There was no new business

## **XII. Action on Executive Session items**

There was no action

## **XIII. Adjournment**

Trustee Talbot made a motion which was seconded by Trustee Born to adjourn. The motion was carried by unanimous voice vote. The meeting was adjourned 6:55 p.m.

Respectfully submitted,

Nicole E. Knapik  
Township Clerk