

**CUBA TOWNSHIP**  
**REGULAR MEETING**  
**OF THE BOARD OF TRUSTEES**  
**28000 W. Cuba Road**  
Barrington, IL 60010  
May 14<sup>th</sup>, 2020

**I. Call to order:**

Supervisor Kainz called the virtual meeting to order at 6:00 pm.

**II. Roll call**

Grant Born, Trustee; Jill Talbot, Trustee; Christopher Parisi, Trustee – absent/excused; Christopher Karam, Trustee; Michael Kainz, Supervisor.

Also present: Nicole Knapik, Clerk; Rebecca Tonigan, Assessor; Faye Sinnott; resident.

**III. Public Comment:**

There was no public comment

**IV. Discussion and potential action on approval of minutes:**

**A. April 14<sup>th</sup>, 2020 – Regular Board Meeting**

Trustee Born made a motion which was seconded by Trustee Karam to approve the minutes of the April 14<sup>th</sup> meetings. The minutes were approved by unanimous voice vote.

**V. Discussion and potential action on the following topics:**

**A. Payment of bills**

Trustee Talbot made a motion which was seconded by Trustee Born to approve the bills of 4/11/20-5/12/20 in the amount of \$381,468.23 check nos. 48506-48646

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

**B. Discussion on the Executive Order 2020-32 “Stay at Home Order” and Municipalities that may consider reopening at an accelerated timetable.**

Trustee Karam gave a summary of the recent BACOG meeting in which all leaders were in favor of drafting a letter to the Governor requesting that Northeast be removed from “Region 9” which was grouped together with the city of Chicago. The letter will be drafted in the next week. There was discussion regarding Cuba Township showing support to those Municipalities who wished to open earlier than stated by the order. It was discussed that those who wish to open should still warn the public of proceeding with caution and encouraging those who fall in the higher risk categories to still abide by all distancing measures.

**VI. Items for Consideration and Adoption**

There were no items for consideration and adoption

**VII. Reports**

**A. Assessor’s report**

Tonigan reported that the tax bills arrived and the phone calls were not as overwhelming as expected given the huge factor that was applied by the state. The majority of calls are from seniors who are still unable to process a freeze online through the county. The Township is assisting residents via phone and email whenever possible. Lastly, Tonigan reported regarding Cuba Cares and that there is now a contract in place with the Northern Illinois Food Bank that is supplying food to the pantry to support the increase in recipients. There has also been an increase in residents needing rental and utility assistance and the Cuba Cares Board is discussing how to best assist.

## **B. Clerk's report**

Knapik reported that the emergency sirens have all been serviced and all necessary repairs had been made to keep them operational. Knapik also discussed what the preference of the board would be regarding the next meeting and the consensus was in favor of holding the meeting at the office in June if possible. Zoom would still need to be available for those that are not able and/or comfortable attending a live meeting and to accommodate larger than expected occupancy.

## **C. Highway Commissioner's report**

Knapik reported on behalf of Commissioner Podgorski regarding current and upcoming drainage and paving projects. A copy of that report will be filed along with the May minutes. Knapik also reported that there was discussion with Podgorski about tax revenue delays and concerns regarding available funds. Loans have been issued in the past from the General Township but Podgorski would like to use that option as a last resort. He hopes that will not be necessary with revenue received from IGA projects to keep it afloat until tax revenue is received. Trustee Talbot addressed her previous concerns over the Highway Department offering mulch at such low pricing. Talbot stated that she has had calls from multiple landscape companies that felt the prices he is charging can in no way be profitable enough for them to compete. Knapik stated that the mulch fee is only allowed to be charged as a delivery fee and that the Highway Department is not legally allowed to profit from this service which makes it difficult to increase. It was suggested by Tonigan that Talbot speak directly to Podgorski regarding her concerns.

## **A. Supervisor's / BACOG report**

Kainz again commended the Township Administrator, Ant (Antonietta), for being instrumental in getting the office ready for opening with items such as window shields at the counters. Kainz also thanked her for being instrumental and assisting in obtaining the contract with Illinois Food Bank for the food pantry.

## **E. Township Attorney's report**

There was no attorney report

## **IX. Old Business: Discussion and potential action of the follow topics:**

There was no old business

## **X. New Business**

There was no new business

## **XI. Executive Session**

There was no Executive Session

## **XII. Action on Executive Session items**

There was no action

## **XIII. Adjournment**

Trustee Talbot made a motion which was seconded by Trustee Born to adjourn. The motion was carried by unanimous voice vote. The meeting was adjourned 6:31 PM.

Respectfully submitted,

Nicole E. Knapik  
Township Clerk