

CUBA TOWNSHIP
REGULAR MEETING
OF THE BOARD OF TRUSTEES
28000 W. Cuba Road
Barrington, IL 60010
August 13th, 2020

I. Call to order:

Supervisor Kainz called the virtual meeting to order at 6:04 pm.

II. Roll call

Grant Born, Trustee-virtual; Jill Talbot, Trustee-virtual; Christopher Parisi, Trustee – absent; Christopher Karam, Trustee-in person; Michael Kainz, Supervisor-virtual.

Also present: Nicole Knapik, Clerk – in person; TJ Podgorski, Highway Commissioner.

III. Public Comment:

There was no public comment

IV. Discussion and potential action on approval of minutes:

A. July 16th, 2020 – Regular Board Meeting

Trustee Born made a motion which was seconded by Trustee Karam to approve the minutes of the July 16th meeting. Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

V. Discussion and potential action on the following topics:

A. Payment of bills

Trustee Karam made a motion which was seconded by Trustee Born to approve the bills of 7/14/20-8/11/20 in the amount of \$523,194.76 check nos. 48889-49534

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

VI. Items for Consideration and Adoption

A. Scheduling of the 2020 Annual Town Meeting

This item has been tabled while awaiting further information

VII. Reports

A. Assessor's report

Knapik reported in Tonigan's absence and a detailed report will be filed with minutes. Assessment notices were sent last week and there was a 2.71% factor applied. Appeals remain significantly lower than last year. Staff continues to assist residents with filing appeals and exemptions.

B. Clerk's report

Knapik reported that although the fest has been cancelled, there is still an obligation to purchase pumpkins from the vendor. Knapik recommended a pumpkin patch be set up at the main office for children the week of Halloween. If additional pumpkins can be acquired, they may also be distributed at the Shred event and to pantry recipients. There was also discussion on how the Township should handle newsletters going forward. Knapik will look into creating a one page letter that highlights the email newsletter blasts with the hopes of increasing registrations.

C. Highway Commissioner's report

Podgorski reported that there are ongoing drainage and paving projects to be completed. Lake County has been in contact with Podgorski in seeking assistance for services related to the unincorporated "burn ban". The Highway Department has purchased road leaf vacuum equipment to assist residents with yard waste removal. Podgorski also reported that the long-term weather forecast for winter is predicting heavy snowfall and that the department has begun the process of servicing vehicles for the winter season.

D. Supervisor's / BACOG report

Kainz reported that there was a large donation of frozen pork products for recipients and that the overflow has been stored at the Onion Pub. Kainz reported that the pantry/board room is scheduled for updates beginning September 8th. The project includes new vinyl flooring, painting and heavy-duty shelving for housing pantry items. Recipients will receive grocery gift cards for two weeks in lieu of the fresh market. When the market resumes, it will be scheduled by appointment times in order to accommodate appropriate social distancing concerns.

E. Township Attorney's report

There was no attorney report

IX. Old Business: Discussion and potential action of the follow topics:

There was no old business

X. New Business

There was no new business

XI. Executive Session

There was no Executive Session

XII. Action on Executive Session items

There was no action

XIII. Adjournment

Trustee Talbot made a motion which was seconded by Trustee Karam to adjourn.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

The meeting was adjourned 6:40 PM.

Respectfully submitted,

Nicole E. Knapik
Township Clerk