**CUBA TOWNSHIP**

**REGULAR MEETING**

**OF THE BOARD OF TRUSTEES**

**28000 W. Cuba Road**

Barrington, IL 60010

February 11th, 2021

**I. Call to order:**

Supervisor Kainz called the virtual meeting to order at 6:03 pm.

**II. Roll call**

Grant Born, Trustee - virtual; Jill Talbot, Trustee - virtual; Christopher Parisi, Trustee – absent; Christopher Karam, Trustee - virtual; Michael Kainz, Supervisor – virtual.

Also present: Nicole Knapik, Clerk – in person; TJ Podgorski, Highway Commissioner – virtual; Heidi Shannon, employee – virtual; Betsy Wintringer, BYFS - virtual.

**III. Public Comment:**

Betsy Wintringer of BYFS joined and gave overview of services provided to nearly 34 Cuba residents in 2020 and stated the need is much higher than previous years due the pandemic. Additionally, she thanked the board for previous years grant funding.

**IV. Discussion and potential action on approval of minutes:**

1. **January 14th, 2020 – Regular Board Meeting**

Trustee Karam made a motion which was seconded by Trustee Karam to approve the minutes of the January 14th meeting.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

**V. Discussion and potential action on the following topics:**

 **A. Payment of bills**

Trustee Talbot made a motion which was seconded by Trustee Karam to approve the bills of 1/9/21 – 2/8/21 in the amount of $497,576.32 check nos. 50177 - 50329.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

1. **March Meeting Date Change**

Knapik requested a meeting date change to March 16th to allow for the 30-day posting requirements.

1. **Transfer of funds to White Memorial Cemetery**

Knapik requested a transfer to WMC sighting the need for future maintenance and lack of revenue. The board discussed the current fund position and noted that the current year’s budget had a surplus of funding due to the unexpected cost reduction of the elevator project and lower staffing for 2020. The 20-21 budget had earmarked a line item named “Appropriation/Overages” to be used for a possible transfer to GA or WMC. The board agreed that a larger transfer would be appropriate given the financials this year. After maintenance projects, Knapik will look into a higher yielding interest account for the remaining funds.

A motion was made by Supervisor Kainz which was seconded by Trustee Talbot to transfer $75,000 from the General Town Fund to the White Memorial Cemetery fund.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

**VI. Items for Consideration and Adoption**

1. **Tentative Budget of the General Town and Road District for Fiscal year 21-22**

There was brief discussion regarding the proposed tentative budget. The board discussed the grant funding requests. Due to the greater than usual needed support requests arising from the pandemic and the fiscal year coming in under budget, it was decided to fund each applicant the full amount requested.

Trustee Karam made a motion which was seconded by Trustee Talbot to approve the General Town Tentative budget for fiscal year ’21-22.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

Trustee Born made a motion which was seconded by Trustee Karam to approve the Road District Tentative budget for fiscal year ’21-22.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

1. **Adopt agenda for re-scheduled Annual Town Meeting for February 26th**

Knapik presented the agenda which has no change except for the date of February 26th. Trustee Talbot made a motion which was seconded by Supervisor Kainz to approve the Agenda for the “2020 Annual Town Meeting”.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

**VII. Reports**

1. **Assessor’s report**

There was no Assessor report.

1. **Clerk’s report**

There was no Clerk report

1. **Highway Commissioner’s report**

Podgorski reported that a grant in the amount of $128 named “Rebuild Illinois” will be earmarked for a 2024 Cuba Road project. This month has seen numerous snow events and the mechanics have begun working on summer equipment.

1. **Supervisor’s / BACOG report**

Kainz reported that the construction for the elevator project is near completion and the lift installation is estimated to begin mid-March.

**E. Township Attorney’s report**

There was no attorney report.

**VIII. Old Business: Discussion and potential action of the follow topics**

1. Employee Insurance plan

There was discussion regarding different cost saving options including the possibility of keeping employee costs the same but charging for dependents. It was decided not to make changes for 2021 and changes for the 2022 insurance year should take place prior to November. Knapik will keep the topic on future agendas.

**IX. New Business**

There was no old business.

**X. Executive Session**

There was no Executive Session.

**XI. Action on Executive Session items**

There was no action.

**XII. Adjournment**

Trustee Talbot made a motion which was seconded by Trustee Born to adjourn.

Roll call: Born – yes; Talbot – yes; Parisi – absent; Karam – yes; Kainz – yes. Motion carried.

The meeting was adjourned 7:10 PM.

Respectfully submitted,

Nicole E. Knapik

Township Clerk