

**CUBA TOWNSHIP
REGULAR MEETING
OF THE BOARD OF TRUSTEES
28000 W. Cuba Road
Barrington, IL 60010
November 10, 2022**

I. Call to order:

Supervisor Karam called the meeting to order at 6:04 PM.

II. Pledge of Allegiance

Supervisor Karam led those present recite the Pledge of Allegiance.

III. Roll call

Grant Born, Trustee; Tom Kusmerz, Trustee (absent-excused); Tiffany Andreae, Trustee; Jill Talbot, Trustee; Chris Karam, Supervisor.

Also present: Heidi Shannon, Clerk; Nicole Knapik, Tax Assessor; TJ Podgorski, Highway Commissioner

IV. Public Comment:

There was no public comment.

V. Discussion and potential action on approval of minutes:

A. October 13, 2022, Regular Board Meeting Minutes

Trustee Talbot made a motion which was seconded by Trustee Andreae to approve the minutes of the October 13, 2022, regular board meeting. The minutes were approved by unanimous voice vote.

VI. Discussion and potential action on the following topics:

A. Payment of bills

Trustee Born made a motion which was seconded by Trustee Talbot to approve the bills of 10/8/22-11/9/22 in the amount of \$318,187.80 check nos. 53170-53308.

Roll Call: Born=yes; Kusmerz-absent; Andreae=yes; Talbot=yes; Karam=yes. Motion Carried.

B. Cuba Cares Fund-Approval of the Cuba Cares Board for 2022/2023

Karam reported on the Cuba Care Fund. Those minutes are attached. Karam reported that Priscilla Rose, Cheryl Tanaka, and Becci Tonigan had been elected to the 2022/2023 Board of Directors.

Trustee Andreae made a motion which was seconded by Trustee Talbot to approve the 2022/2023 Cuba Cares Fund Board of Directors.

Roll Call: Born=yes; Kusmerz-absent; Andreae=yes; Talbot=yes; Karam=yes. Motion Carried.

VII. Items for Consideration and Adoption

A. Resolution 22-R-02

A Resolution Adopting the General Town and Road District Levy Estimate for 2023

Karam presented the Board with the scenario estimates of both the General Town and Road District Levy options. CPI is high this year and Karam suggested that the General Town adopt the scenario with only New Property Capture and no CPI. Podgorski reported that material and Labor Costs have risen considerably this year. In an effort to be able to effectively service the Township, Podgorski asked that the board adopt then New Property Capture with an approximate 2% CPI.

Trustee Born made a motion which was seconded by Trustee Andreae to approve the Levy Estimate in the amount of \$1,128,000 for the General Town and \$2,200,000 for the Road District.

Roll Call: Born=yes; Kusmerz-absent; Andreae=yes; Talbot=yes; Karam=yes. Motion Carried.

B. Funding Request Approval of the 2023 application with a deadline of February 7, 2023

Shannon presented the board with an updated application and cover letter. The new application will now be fillable and available on the Cuba Township website.

Trustee Talbot made a motion which was seconded by Trustee Born to approve the 2023 Funding Application with a deadline of February 7, 2023.

Motion Passes by unanimous voice vote.

VIII. Reports

A. Assessor's Report

There was no assessor's report.

B. Clerk's Report

There was no Clerk's Report.

C. Highway Commissioner's Report

There was no Highway Commissioner's Report.

D. Supervisor's Report

Karam reported that at the end of October the pantry received two large food donations. Kids Feeding Kids from Countryside School and The Youth Advisory Council of the Barrington Community Foundation organized these food drives. A Holiday Employee Party is tentatively planned for December 14. Firewood Fridays resumed on November 4th.

A. Township Attorney's Report

There was no Attorney report.

IX. Old Business: Discussion and potential action of the follow topics:

X. New Business

Podgorski informed the board that he is looking into options to either expand the Farmhouse or options to build new bays with office space included. The house needs a lot of work and currently the basement has been flooding. Perma-seal is coming to assess the situation and provide possible solutions.

XI. Executive Sessions

There was no executive session.

XII. Action on Executive Session

There was no action on executive session.

XIII. Adjournment

Trustee Talbot made a motion which was seconded by Trustee Andreae to adjourn the meeting. Meeting adjourned by unanimous voice vote.

This meeting was adjourned at 7:03 PM.

Respectfully submitted,



Heidi Shannon
Township Clerk

CUBA CARES FUND
ANNUAL MEETING
OF THE BOARD OF DIRECTORS
Barrington, IL 60010
September 13, 2022

I. Call to order:

Director Tonigan called the meeting to order at 11:40 am. Prior to the meeting, members and the Supervisor toured the food pantry and discussed food supplies and equipment with volunteers Kelly Buckman and Jack LeVan.

II. Roll call

Rebecca Tonigan, Director; Cheryl Tanaka, Director; Priscilla Rose, Director; Christopher Karam, Supervisor; and Antonietta Simonian.

III. Review of 2021 and 2022 Financials:

Financials were presented to the Board.

IV. Discussion and potential action on the following topics:

A. Elevator Lift Expenditures

Motion by Director Rose, seconded by Director Tonigan to approve the cost of annual elevator maintenance and annual permit inspection for the DME Lift. Expense for 2022 is \$1,400 for maintenance and \$177 for permit inspection.

Roll call: Rose – yes; Tanaka – yes; Tonigan – yes;

B. Formal Audit

Motion by Director Rose, seconded by Director Tanaka to have the Supervisor request an audit by Township auditor Lauterbach & Amen, LLP, at no cost (if possible).

Roll call: Rose – yes; Tanaka – yes; Tonigan – yes;

C. Assistance Guidelines for 2022 - 2023

Director Rose made a motion seconded by Director Tanaka to set a maximum annual amount of \$400 with the approval of the entire Board of Directors. In addition, the poverty level maximum of 300% and current documentation requirements remain in place.

300% Poverty Level	
1	\$40,770
2	\$54,930
3	\$69,090
4	\$83,250
5	\$97,410

Roll call: Rose – yes; Tanaka – yes; Tonigan – yes;

D. Appointment of Cuba Cares Fund Board of Directors

Director Tonigan made a motion seconded by Director Rose for the appointment of the Board of Directors.

Roll call; Tonigan – yes; Rose – yes; Tanaka – yes;

VI. Items for Consideration and Adoption

There were no items for consideration and adoption.

VIII. Old Business

There was no old business.

IX. New Business

There was no new business.

Respectfully submitted,
Antonietta Simonian
Township Administrator