

**CUBA TOWNSHIP
REGULAR MEETING
OF THE BOARD OF TRUSTEES
28000 W. Cuba Road
Barrington, IL 60010
January 10, 2023**

I. Call to order:

Supervisor Karam called the meeting to order at 6:01 PM.

II. Pledge of Allegiance

Supervisor Karam led those present recite the Pledge of Allegiance.

III. Roll call

Grant Born, Trustee-Absent (excused); Tom Kusmerz, Trustee; Tiffany Andreae, Trustee; Jill Talbot, Trustee; Chris Karam, Supervisor.

Also present: Heidi Shannon, Clerk; TJ Podgorski, Highway Commissioner; Nicole Knapik Assessor.

IV. Public Comment:

There was no Public Comment

V. Discussion and potential action on approval of minutes:

A. December 8, 2022, Regular Board Meeting Minutes

Trustee Talbot made a motion which was seconded by Trustee Andreae to approve the minutes of the December 8, 2022, regular board meeting. The minutes were approved by unanimous voice vote.

B. Employee Handbook Updates

Discussion was had by the board regarding the Employee Handbook. The State Legislature has recently made changes to the existing employment law that we will need to accommodate. The board decided the best course of action is to consult with our Township attorney to make necessary updates and changes.

VI. Discussion and potential action on the following topics:

A. Payment of bills

Trustee Talbot made a motion which was seconded by Trustee Andreae to approve the bills of 12/2/22-1/4/23 in the amount of \$305,369.82 check nos. 53402-53532.

Roll Call: Born-absent; Kusmerz-yes; Andreae-yes; Talbot-yes; Karam-yes. Motion Carried.

B. Pace Contract 2023

Trustee Andreae made a motion that was seconded by Trustee Talbot to approve the Pace Contract for 2023.

Roll Call: Born-absent; Kusmerz-yes; Andreae-yes; Talbot-yes; Karam-yes. Motion Carried.

VII. Items for Consideration and Adoption

A. Estimate of the GT and RD budget for the fiscal year '23-'24.

Tentative budgets will be discussed in February at the board meeting.

VIII. Reports

A. Assessor's Report

Knapik reported that she received the tentative factor from the county which is upwards of 7%.

B. Clerk's Report

Shannon reported that Economic Statements of Interest will be arriving via email. Those need to be filed with the county by May 1st.

C. Highway Commissioner's Report

Podgorski reported that he met with Lake County to go over 2023's MFT Road Program. Any project over \$25K needs to go out to bid. He plans on having that bid completed for March. He also reported that the Road District still has \$129K in Rebuild Illinois funds to use for paving projects. Plans for repair this year include Cuba, Prestwick, Timber Lakes, Kelsey, Church Street, as well as River's Edge.

D. Supervisor's Report

Karam updated the board with a printout Power Point of the Township's year in review. This is an informative document of the services the Township provides throughout the year. It was suggested that the power point be shared on the website and in our electronic newsletter. A copy is attached to the minutes.

E. Township Attorney's Report

There was no Attorney report.

IX. Old Business: Discussion and potential action of the follow topics:

X. New Business

There was no executive session.

XII. Action on Executive Session

There was no action on executive session.

XIII. Adjournment

Trustee Talbot made a motion which was seconded by Trustee Kusmerz to adjourn the meeting. Meeting adjourned by unanimous voice vote.

This meeting was adjourned at 6:39PM.

Respectfully submitted,



Heidi Shannon
Township Clerk

Cuba Township 2022 Year in Review



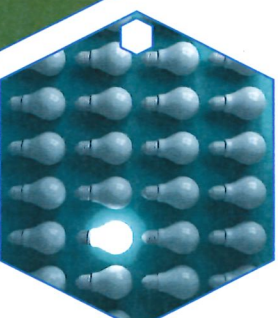
Cuba Township Working Together For Our Community



LIHEAP
29 Families
\$27,583 Utility
Assistance

Cuba Cares
6 Families
\$3,128 Grants
\$2,588 Partnership
Grants

Lake County FERA
2 Families
\$12,400 Grants



Cuba Township Partnership Overview

Lake County CARE Program

Lake County Federal Emergency Relief Program (FERA) provided rental and utility assistance to residents impacted by COVID.

LIHEAP

LIHEAP is administered through Community Action Partnership of Lake County and Cuba Township is a partner-agency completing intake forms for utility assistance to local residents.

Local Grocers & Bakery

Jewel, Trader Joe's, Walmart and Panera, as well as local farmers partner with the food pantry to provide complimentary food items for residents.

St. Anne's Project HOPE

St. Anne's Project HOPE is a steadfast partner for rental/utility/vehicle assistance, Easter, Thanksgiving and Christmas meals for FP recipients. The Blue Heron delivered prepared Thanksgiving meals as well.

Pace Dial-A-Ride Referral Service

Barrington Area Dial-A-Ride partnership with Barrington Township and local villages ensures \$2 rate within service area. Half-fare taxi service available for seniors.

Cuba Township Food Pantry Overview

Cuba Township's food pantry experienced an increase in need due to economic challenges.

- 40 households participate in the pantry on varying levels
- 38 households receive “monthlies” and include a \$30 Jewel or Walmart gift card
- 85% of households are 55 years of age or older and on a fixed income
- Donations to the food pantry are made payable to the **Cuba Cares Fund**, a 501c3 *established to fund the food pantry and financially aid residents in need*
- Food Pantry Expenditures (supplies/gift cards) are paid for by the **Cuba Cares Fund**

Cuba Cares Fund

Cash, Gift Card and In-Kind Donations

Donors	Revenue	Type
Checks and Cash Donations	\$21,133.11	
Gift Card Donations	\$4,175	
Jewel		In-Kind Food
Trader Joe's		In-Kind Food
Panera Bread		In-Kind Food
*Community Product Donations		In-Kind Food and Household Supplies
Total Revenue YTD	\$25,308.11	

*Kids Feeding Kids, BASA and FCX Soccer, the YAC of the Barrington Area Community Foundation, Advocate Good Shepherd Hospital Health & Fitness, Canlan Sports, CrossFit Barrington, the Sanfilippo Foundation, Morgan Stanley, and local families cumulatively provided thousands of pounds of food, paper goods, and cleaning supplies to stock the shelves of the food pantry. Our local grocers along with our community partners provide the bulk of product for our food pantry.

Cuba Cares Fund

Food Pantry Gift Card Expenditures

Program	Household Records	Family Member Records	Child Family Member Records	Gift Cards
Monthly Food Pantry	322	472	17	\$8,520.00
Holiday Gift Cards	97	168	13	\$4,110.00
Closed Pantry Gift Card	58	106	12	\$2,100.00
Total Distributed				\$14,730.00

Cuba Cares Fund

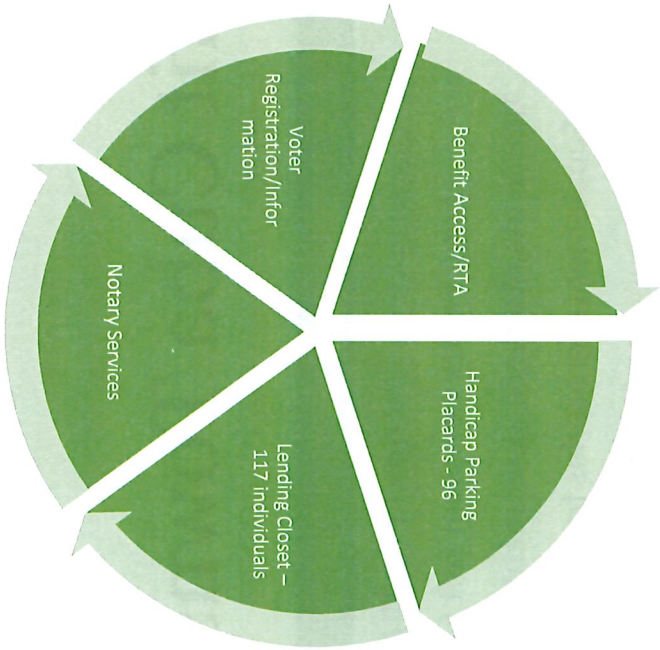
Expenditures to benefit Cuba Township

Vendor/Type	Expenditure	Purpose
Utilities and Rental Assistance	\$3,128.29	Emergency Assistance
Scrip Gift Card Purchases	\$9,455.55	Food Pantry Recipient Gift Cards
*DME Electronics and Lifts	\$1,400.00	Annual maintenance agreement for Lift
Groceries, supplies (Jewel, Costco)	\$2,377.97	Supplemental groceries for recipients
Volunteer Luncheon	\$266.23	Tents, carts, supplies for drive-thru pantry
Cuba Cares Annual Meeting	\$78.27	Supplemental groceries for recipients
Total YTD Expenditures	\$16,706.31	

Cuba Township Additional Services

Passport Processing

	2022	2021	2020
JAN	49	26	43
FEB	42	30	26
MAR	38	36	0
APR	43	33	0
MAY	21	19	0
JUN	32	55	8
JUL	15	50	9
AUG	44	46	5
SEP	30	15	0
OCT	33	18	9
NOV	29	11	16
DEC	27	37	13
Total	403	376	129



Cuba Township Transportation Services

Barrington Area Dial-A-Ride Ridership 2019-2022

Township	2022 YTD (9/22)	2021	2020	2019
Barrington	772	1,170	1,104	1,484
Cuba	644	576	654	1,502
Total	1,416	1,746	1,758	2,986

Cuba Township Annual Cost for Dial-A-Ride Program

Annual Cost	2022 YTD (9/22)	2021	2020	2019
Cuba	\$7,868.95	\$8,580.15	\$10,079.83	\$10,713.88

Half-Fare Taxi Services

Month	Charge
March	\$51.70
May	\$11.00
June	\$18.70
July	\$15.40
September	\$20.90
October	\$31.90
November	\$10.40
Total	\$160.00