

**CUBA TOWNSHIP**  
**REGULAR MEETING**  
**OF THE BOARD OF TRUSTEES**  
**28000 W. Cuba Road**  
Barrington, IL 60010  
August 10, 2023

**I. Call to order:**

Supervisor Karam called the meeting to order at 6:00 PM.

**II. Pledge of Allegiance**

Supervisor Karam led those present to recite the Pledge of Allegiance.

**III. Roll call**

Grant Born, Trustee; Tom Kusmerz, Trustee; Tiffany Andreae, Trustee; Jill Talbot, Trustee; Chris Karam, Supervisor.

Also present: Heidi Shannon, Clerk; Nicole Knapik (assessor); TJ Podgorski, Highway Commissioner; Priscilla Rose, resident.

**IV. Public Comment:**

Priscilla Rose, White Cemetery board member, gave a brief update on the cemetery.

**V. Discussion and potential action on approval of minutes:**

**A. July 13, 2023, Regular board meeting**

Trustee Talbot made a motion which was seconded by Trustee Andreae to approve the minutes of the July 13, 2023, regular board. The minutes were approved by unanimous voice vote.

**VI. Discussion and potential action on the following topics:**

**A. Payment of bills**

Trustee Talbot made a motion which was seconded by Trustee Born to approve the bills of 7/11/23-8/8/23 in the amount of \$335,772.40 check nos. 54292-54417.

Roll Call: Born-yes; Kusmerz-yes; Andreae-yes; Talbot-yes; Karam-yes. Motion Carried.

**VII. Items for Consideration and Adoption**

There were no items for consideration and adoption.

**VIII. Reports**

**A. Assessor's Report**

Knapik reported that blue assessment notices went out last week. The assessor side has been fielding many phone calls regarding the notices. So far, not many official filings. The factor this year came in at 1.004%.

**B. Clerk's Report**

There was no Clerk's Report.

**C. Highway Commissioner's Report**

Podgorski reported the Highway Department has Gehske scheduled to finish the Timber Lakes paving project. The Tower Lakes project is 75% finished and should be completed in the next week.

**D. Supervisor's Report**

Karam reported that Fall Fest planning is in full swing. Currently, the township is looking for sponsorships and vendors. He then reported on the status of our annual mailer. Typically, this is the time of the year the hard copy newsletter would be in the process of being mailed. This year we are only going to have a limited number of copies available in the office for pickup. Residents are being encouraged to sign up for our e-newsletter instead. This helps save the township valuable dollars on printing and postage. The township has acquired new filing cabinets from Barrington offices. The filing room has been re-organized and cleaned up. Supervisor Karam also reported that we are moving forward with quotes for new roofing and gutters. Another project he is starting to investigate is a digital rebranding of the township. Lastly, Supervisor Karam gave an update on the Decennial Committee. The Committee is required to meet 3 times a year. He is looking to schedule those meetings in September, January, and May.

**E. Attorney's Report**

There was no Attorney report.

**IX. Old Business: Discussion and potential action of the follow topics:**

**X. New Business.**

There was no new business.

**XI. Executive Sessions**

There was no executive session.

**XII. Action on Executive Session**

There was no action on executive session.

**XIII. Adjournment**

Trustee Talbot made a motion which was seconded by Trustee Andreae to adjourn the meeting. Meeting adjourned by unanimous voice vote.

This meeting was adjourned at 6:16 PM.

Respectfully submitted,



Heidi Shannon  
Township Clerk